

**BEECHWOOD PRIMARY SCHOOL**

***Week Beginning – 11th March 2019***

**Collecting Children from School**

Our school policy is that pupils under the age of 8 should be collected by a parent, carer or other nominated appropriate adult. They **SHOULD NOT** be collected by a child under 18 years of age unless the school has been informed in writing in advance.

**Collection Passwords**

To avoid unnecessary phone calls at the end of the school day, it has been decided that we will start a password system if anyone other than the child’s parent or carer is collecting the child from school. Each parent/carer will need to select a memorable word and let the class teacher know. If somebody different is collecting your child from school, please inform them of your ‘password’ so that when they are challenged by school staff, we know that they have been authorised to collect your child. To avoid confusion, it is fine to have the same password for more than one child in school. Please let your child’s class teacher know this password before the end of the week.

**Attendance & Punctuality**

The minimum expected attendance at school is 96%. Currently, our overall attendance is 95.4%. Please ensure that your child attends school regularly and is punctual. School starts at 8.55am so children need to be in their classrooms before this time. The classroom doors open at 8.45am each morning. Your child cannot be left alone on the school playground as there is no supervision before school.

**Breakfast Club**

Breakfast club is proving extremely popular. It is open from 7.45am each morning for a cost of £1 per child, per day. The children will be given cereal, toast and a drink when they arrive if they wish. Food, however, will only be available until 8.20am.

**Packed Lunch from Home … Reminder**

If your child has a packed lunch from home, we ask them to take all uneaten food and packaging home in their lunch bag. A great deal of uneaten food was being thrown in the school bins each day. If children bring their uneaten food home, then parents/carers will be able to see what their child has and hasn’t eaten.

**After School Clubs**

New after school clubs started last week. Letters have been sent out for Good Grub, Cheerleading, Football, Fundamentals, Gymnastics, Dance and Field Athletics.

**Uniform – Important Plea**

Please ensure that your child is wearing the correct uniform each day for school and that it is **ALL** clearly labelled, especially coats. Leggings, trainers other than all black, large coloured bows and grey jumpers are **NOT** part of the school uniform and should **NOT** be worn. Black school shoes or completely black trainers are the only acceptable footwear. We have a **HUGE** amount of lost property clothing which is unnamed so cannot be returned to the correct child.

**Additional Homework Books**

Order forms for additional homework books are available at the school office. These cost between £2.50 and £3.95 per book which is a significant discount from the recommended retail price.

**School Visits … Reminder**

We require permission slips and money to be returned to school **together.** Permission slips will not be accepted without the deposit or full payment for the visit being made at the same time. If there are any issues with this, I will be happy to discuss it further on an individual basis.

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